

The Temiskaming Foundation

GRANT GUIDELINES For Kids Sake Fund

Overview

The For Kids Sake Fund, or the Ontario Endowment for Children and Youth in Recreation, was established in partnership with the Province of Ontario and donors from across Temiskaming.

The Temiskaming Foundation solicits and accepts grant applications from organizations that meet our funding guidelines.

A voluntary Advisory Committee recommends grants to the Grant Making Committee of the Board. The Advisory Committee are chosen for their knowledge and understanding of issues relating to children and youth. The Advisory Committee consists of representatives from municipal recreation, cultural organizations, education, and other locally based organizations.

Grants are awarded to a maximum of \$3000.00.

Eligibility

If your group would like to apply for a grant make sure you are eligible. In order to be eligible, you must:

1. be recognized as a registered charity with Canada Customs and Revenue Agency, or be sponsored by a registered charity or municipality;
2. serve an area from Temagami in the south, Kirkland Lake to the north, Elk Lake to the west and Belle Vallée to the east;
3. provide "community recreation", which for the purposes of this fund means sport, recreation, fitness, youth leadership, camping and outdoor education, playgroups, the arts and cultural activities;
4. provide programming to children and youth of less than 18 years of age.

Criteria

Criteria used to determine grants shall include the following:

1. makes the community a better place to live
2. improves the quality of life for children and youth with preference given to services and programs that enable children and youth with disabilities to participate
3. provides safe, supervised, healthy activities
4. make services available without discrimination
5. offers physical and/or mental and/or creative stimulation
6. provides activities for children and youth outside of school
7. provides long reaching benefits to a broader range of participants.

Restrictions

Grants are not made towards:

- Religious or political purposes
- Operating, salary or honorarium expenses
- Deficit reduction
- Scholarships
- Fundraising campaigns
- Capital building campaigns
- Individuals
- Sponsorships
- Research

Grant Deadlines

There are two grant cycles each year: March and September. Programs that run throughout the year may apply for a grant in any grant cycle. Applications will be accepted at any time.

Spring/Summer Programs:

Deadline for grant applications: March 31st

Fall/Winter Programs:

Deadline for grant applications: September 30th

Decisions are to be made within 2 months.

The Application Process

- I. Ask these important preliminary questions:
 1. Does your organization share the same objectives as The Temiskaming Foundation?
 2. Is your organization eligible?

- II. If you can answer the above questions with satisfaction, complete the Grant Application Form, in its entirety.

- III. Include the required attachments:
 - List of volunteer board or governing body
 - Current operating budget
 - Most recent financial statements, audited if available
 - Supporting documents pertinent to the activity or program for which you are applying

- IV. Submit your form to The Temiskaming Foundation:
 - By mail to P.O. Box 1084, New Liskeard, ON POJ 1P0
 - By email to tff@temiskamingfoundation.ca

- IV. At the conclusion of your project the Foundation requires you conduct an evaluation. Our Evaluation Form will be included with your grant cheque and is expected within six months of the completion of your project.

Writing Your Proposal

Writing a successful proposal is a fine art. To increase your chance of success, it is important to describe your project briefly, but thoroughly, in your application.

Answer the following questions, using no more than 3 pages.

TELL US ABOUT YOURSELF

1. What is the purpose of your organization and who do you serve? When did you begin operating?
2. How many staff do you employ? Full-time and part-time?
3. How many volunteers do you use and what do they do?
4. If this is a partnership, please provide a letter affirming the support of the other partner(s).

TELL US ABOUT YOUR PROJECT

1. How does your project enhance "community recreation"?
2. Who will your project serve? (age range, gender, English/French community)
3. How did the project come about? Who was involved in its development?
4. What are the anticipated benefits of the project? (for participants/community)
5. How have you ensured safety for all participants?
6. What is the timeline?
7. How will the project be sustained in the future, if applicable?
8. Please include anything else we should know about this project.

FINANCIAL INFORMATION

1. Please attach a detailed budget for your project, including all estimated expenditures and revenues. Identify if revenues are confirmed (c) or pending (p).
2. If your application includes large equipment purchases please include copies of two or three quotes - if applicable, please include quotes from local suppliers

*If you have any further questions about your application
please do not hesitate to call the Foundation office at 705-647-1055.*